



Student Management Policy

Mornington Park Primary School 5040

POLICY DATE: June 2024

STATUS: Approved by School Council

REVIEW: This policy will be reviewed in accordance with our cyclic process in 2027 or when needed.

“Victorian government schools are child safe environments. Our schools actively promote the safety and wellbeing of all students, and all school staff are committed to protecting students from abuse or harm in the school environment in accordance with their legal obligations including the Child Safe Standards. Mornington Park Primary School’s Child Safety Code is available on the school’s website.”

Rationale

Through a sense of connectedness to peers, teachers and the community, Mornington Park Primary School provides a safe and harmonious learning environment which nurtures the whole child for success in a changing world.

Mornington Park Primary School is a community-orientated school, which believes every student has the ability to learn. The belief is, that learning occurs best in a caring, positive and safe environment where all school community members have responsibilities and rights based on self-discipline and social responsibility.

At every stage, our school acknowledges that the most significant changes in student management will result from the provision of positive recognition for socially desirable behaviour. Mornington Park Primary School focusses on the promotion of good character and self-esteem using our school values – Kindness, Honesty, Cooperation, Responsibility and Perseverance following a School-Wide Positive Behaviour Support program. The Matrix of Expectations for students promotes and supports the Mornington Park Way. They have been kept simple for students to understand and relate to. We teach these behaviour expectations to all students every year.

Mornington Park Primary School recognises that students come to school with different backgrounds, abilities, attitudes and values and mature at different rates. We also recognise rules and consequences based on fairness, equality and consistency. We promote positive interaction between all school community members whilst encouraging an atmosphere of respect that promotes learning, personal growth and positive self-esteem.

If students are to develop the ability to act independently and to regulate their own behaviours, then they must be given the opportunity to participate in the decisions which affect those behaviours. Hence, students will be involved in an annual review of the rules and consequences. Parents will also be notified annually to inform them of the school expectations, rights, responsibilities and consequences of behaviours within Mornington Park Primary School.

Behaviour Management Process.

Tier 1

If the behaviour is not affecting the teaching or the other student's ability to learn, ignoring the first time can be the best solution. Preventative strategies such as sensory tools or quiet space will be encouraged.

If the behaviour affects teaching or other students, a first warning is given.

If the behaviour continues, a second warning is given. A time in or time out will be offered at this stage (5-10 minutes) for self regulation to occur. If at the end of a session, this could be in the form of walking with the yard duty teacher. Any work that is unfinished due to this time in or out, will need to be completed (standard set by teacher) before play time.

If negative behaviour continues and the child is not complying, this will be the third warning. The child will either:

- be sent at play time for a reflection
- or
- be removed from the class by the Assistant Principal or Principal to their office for a reflection

Work not completed in class will be completed at this time.

All reflections are recorded. Parents will be notified if a child is regularly in reflection and a meeting may occur to devise a behaviour support plan.

Tier 2

Tier 2 behaviours receive an instant reflection. If the safety of a person is in jeopardy, removal of the perpetrator from the classroom will occur.

Extreme behaviours that affect another child/staff member will incur a suspension or inschool suspension at the discretion of the principal.

In reflection, the students will discuss with the Assistant Principal or Principal what caused them to receive a reflection and the reasons behind them doing it.

The student will then go through the school values and work out which ones were not followed and need to be practised.

Restorative practises will be used where possible. Natural consequences will also be discussed and implemented when appropriate. Parents will be notified via central at Assistant Principal/Principal discretion

If a child is still heightened, a decision will be made by the Assistant Principal or Principal on an alternative activity (teacher consulted on this task) until the child is ready to return to class or the playground.

All reflections are recorded. Parents will be notified if a child is regularly in reflection and a meeting may occur to devise a behaviour support plan

The Mornington Park Primary School Behaviour Management process will begin if a child chooses to engage in any of the following behaviours.

Tier 1	Tier 2
Not completing set class work	Physical assault – punching, kicking, hitting
Teasing and name calling	Stealing
Answering back	Intentionally accessing inappropriate material online
Not following teacher instructions.	Using technology to harass others.
Excluding other from games, activities and social groups	Intentionally vandalising, damaging property
Entering or leaving classroom without permission.	Using threatening, discriminatory, or racist language
Out of bounds without permission.	Sexualised behaviour or comments
Lying	Offensive language and swearing
Hiding property of others	

This document details the management strategies that must apply for the safety and well-being of our students but is not intended to minimise or over shadow the need to stay positive. Children are constantly reminded of the expected behaviours and praised when they act in accordance with the expectations.

Some children will be unable to follow this process and will need to be on a specific, individualised behaviour support plan.

In all matters of student management, the Principal reserves the right to exercise discretion.

Mornington Park Primary School prohibits the use of corporal punishment.

Parents

The Mornington Park Primary School Behaviour Management process is followed at all times for the education and safety of both my child/ren and other members of the school community.

I , understand and agree to the Mornington Park Primary Behaviour Management Process. My child/childrens names

are.....

Signature: **Date:**/...../.....

Student Matrix of Expectations – Morningson Park PS

Value	Expected Behaviours
Kindness	<ul style="list-style-type: none"> ● Speak nicely to everyone, use kind words. ● Use manners. ● Use gentle hands. ● Help others in need. ● Be an active listener.
Cooperation	<ul style="list-style-type: none"> ● Respect the personal space of others. ● Respect other's property. ● Put up hand and wait for teacher's attention. ● Follow teacher or aide instructions. ● Follow the rules of games and ensure everyone knows the rules before playing.
Responsibility	<ul style="list-style-type: none"> ● Use all school equipment appropriately. ● Walk inside the classroom or buildings. ● Line up in the morning and after each break time. ● Tidy classroom at the end of each session. ● Ensure all children can hear and participate in class. ● Complete expected work.
Honesty	<ul style="list-style-type: none"> ● Tell the truth and allow others to tell their truth. ● Treat all people fairly and respectfully.
Perseverance	<ul style="list-style-type: none"> ● Try your best with every task. ● Stay positive even when things are difficult. ● Ask for help when needed.

Parents Matrix of Expectations – MPPS

Value	Expected Behaviours
Kindness	<ul style="list-style-type: none"> ● Speak positively of the school when in the community. ● Use appropriate language within the school grounds. ● Speak in a kind and respectful manner to all staff, students and parents within the school.
Cooperation	<ul style="list-style-type: none"> ● Respect others' opinions. ● Support teachers to educate all MPPS students. ● Work with the teachers and aides to make specific plans for your child if required. ● Speak positively about the school with your child.
Responsibility	<ul style="list-style-type: none"> ● Make an appointment at the office or via Sentral if you would like to speak to a staff member. ● Support school policies (if you would like a copy of any policy, please ask at the office). ● Encourage your child to attend school every day they are well. ● Ensure the office know if your child will be absent. ● Read all correspondence from the school to keep informed.
Honesty	<ul style="list-style-type: none"> ● Treat all people fairly and respectfully.
Perseverance	<ul style="list-style-type: none"> ● Consistently reinforce school values and behaviour expectations with your child.

Staff Matrix of Expectations – MPPS

Value	Expected Behaviours
Kindness	<ul style="list-style-type: none"> ● Speak nicely to all students, staff and parents. ● Be an active listener. ● Speak positively about the school when in the community.
Cooperation	<ul style="list-style-type: none"> ● Respect others' opinions. ● Support each other to ensure all children at MPPS learn and succeed. ● Respond to parents promptly and positively .
Responsibility	<ul style="list-style-type: none"> ● Attend all required meetings. ● Be an active contributor to meetings and decision making process. ● Read emails every working day. ● Consistently reinforce school expectations. ● Record all behaviours and incidents. ● Ensure all students and staff are safe. ● Follow all school policies.
Honesty	<ul style="list-style-type: none"> ● Treat all people fairly and respectfully.
Perseverance	<ul style="list-style-type: none"> ● Complete set tasks. ● Encourage all students to always do his/her best. ● Consistently reinforce school values.